

FEB 24 1953

~~CONFIDENTIAL~~

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT : Storage Space for Archives Material

1. A representative of this office recently contacted Mr. [redacted] of General Services, relative to storage of Archives Material at the [redacted]

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2. [redacted] advised that space in the [redacted] would not be acceptable since the files are active, and should be within the Washington area from an accessibility standpoint.

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[redacted] was informed that the warehouse located on [redacted] would be de-activated about 1 June 1953, and would be available for use by General Services for the storage of Archives Material. [redacted] stated that the

50X1 STAT

[redacted] warehouse would not be practical due to lack of heat and natural light.

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JAMES A. GARRISON  
Chief of Procurement and Supply

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<b>TRANSMITTAL SLIP</b>	
3/11/53 (Date)	
TO: <i>Col White</i>	
BUILDING	ROOM NO.
REMARKS: <i>This is in connection with The Trip you took with [redacted] yesterday — and your inspection of The [redacted] Warehouse &amp; the [redacted] Bldg for purposes of their use as Storage Space for archival material</i>	
FROM:	<i>[Signature]</i>
BUILDING	EXTENSION

FORM NO. 36-8  
SEP 1946

16-55208-1 GPO

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ROUTING AND RECORD SHEET

INSTRUCTIONS: Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:				NO.	
Depot Operations Br/Supply Div/Procurement & Supply				DATE 13 February 1953	
TO	ROOM NO.	DATE		OFFICER'S INITIALS	COMMENTS
		REC'D	FWD'D		
1. Chief, Supply Division	1028 Qtrs. Eye			<i>J M for</i> <i>O. J.</i>	
Chief, P&SO	1-50 Qtrs. Eye	<i>2/19/53</i>		<i>FEB 24 1953</i> <i>OK J M</i>	
Deputy Director (Administration)	Rm 226 Admin		<i>2/24/53</i>	<i>PW</i>	
4 GEN SERV ATTN: <span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>					<i>Per our conversation</i> <span style="border: 1px solid black; display: inline-block; width: 50px; height: 15px;"></span>
5. DDA					
6.					
7.					
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